



RAINEY ENDOWED SCHOOL

10 March 2020

Dear Parent/Guardian

IMPORTANT INFORMATION FOR PARENTS AND PUPILS

In recent days, schools have been provided with information relating to COVID-19 (Coronavirus), how it is spread and how to try and prevent its' transmission.

There are simple steps which prevent the spread of such diseases, including:

- Washing hands often with soap and water (before leaving the house, on arrival at school, after using the toilet, before eating, after breaks, and before leaving school).
- Catch it, kill it, bin it – covering your mouth or nose in a tissue and then put it in the bin.

We are following Public Health Agency's advice. www.publichealth.hscin.net/news/covid-19-coronavirus. This information is updated regularly on our school website, www.raineyendowed.com.

Action Plan for RES Pupils/Parents

If a pupil is unwell at home and has any of the symptoms of Covid-19, temperature, cough, fever, please do not send them to school, call 111 or call your GP. **Do not travel to your GP.**

If a child is unwell at school, the following steps will take place:

- The child's teacher will contact the estates manager who will take the pupil to an isolation area – old girls' gym changing room at the tunnel entrance to school.
- A member of staff will be assigned to support the pupil in accordance with guidance from the PHA.
- Parents/Guardians will be notified ASAP to collect their child from the isolation room and seek medical advice by dialling 111 or their GP, if required.
- Water, tissues and paracetamol will be available for the child who is in isolation.
- The isolation area will be deep cleaned immediately after the child leaves school.

Whole School Actions

- Assemblies are cancelled until further notice.
- Pupils will be encouraged, at break and lunchtime, to avail of the opportunity to go outside.
- At the time of writing, the Year 10 Parents' Evening (12 March 2020) will proceed as planned. Parents are requested to wash their hands upon entry to the Sports Hall in accordance with guidance at the start of this briefing.
- Parents of pupils with underlying health concerns should seek advice from their GP on what are the best steps to follow for their child/children. It may be the case that you are advised to keep your child at home.

Thank you for your understanding at this difficult time. We will update you with any further developments as they become available.

Yours sincerely

D M McCULLOUGH
Headmaster

RAINEY ENDOWED SCHOOL, MAGHERAFELT BT45 5DB
Telephone: (028) 7963 2478 Fax: (028) 7963 4545
Email: head@rainey.magherafelt.ni.sch.uk
Website URL: <http://www.raineyendowed.com>
Headmaster: D M McCullough BA (Hons) NPQH