

## Information for P7 Parents - March 2021

This document will direct you towards material suggested by the Education Authority; the two documents used are:

**THE PROCEDURE FOR TRANSFER FROM PRIMARY TO POST-PRIMARY EDUCATION -  
Circular Number: 2016/15 Revised Date of Issue: 21 October 2020**

**GUIDANCE ON A SCHOOL'S DUTY TO VERIFY APPLICATION INFORMATION  
(Pre-school, Primary & Post-Primary)  
Circular Number: 2013/24 Date of Issue: 20 December 2013 (23 October 2020)**

### Rainey Endowed Admissions Criteria:

Admissions Criteria will be applied in the order set down:

- 3.1 The Board of Governors will consider for admission into Year 8 in September 2021 initially only those applicants who were registered for the PPTC Entrance Assessments in January 2021 at Rainey Endowed School or any other PPTC Centre;

**Evidence:**

***Parents will be asked to tick a box – “PPTC” and then provide a “pupil number” on the online application form. Parents should upload their PPTC pupil registration card which has been provided to every parent who had registered their child to sit the PPTC Entrance Assessments at Rainey or any other PPTC centre.***

- 3.2 Children who name Rainey Endowed School as their First Preference and who have a sibling or other children of the family currently enrolled at the School;

**Evidence:**

***Parents will be asked to place the selected schools in order of preference on the online application form – Rainey Endowed must be placed first. “Sibling” will be checked by Rainey Endowed Sims system, parents do not need to provide evidence of a sibling currently enrolled at the school.***

- 3.3 Children who have placed Rainey Endowed School as their First Preference;

**Evidence:**

***Parents will be asked to place the selected schools in order of preference on the online application form – Rainey Endowed must be placed first.***

- 3.4 Children who have a sibling or other children of the family\* currently enrolled at the School;

**Evidence:**

***“Sibling or other children of the family” will be checked by Rainey Endowed Sims system, parents do not need to provide evidence of sibling currently enrolled at the School.***

- 3.5 Children who had a child of the family\* previously enrolled at the School for 2 or more years;

**Evidence:**

***“Previously enrolled” will be checked by Rainey Endowed Sims system, parents do not need to provide evidence of a child of the family previously enrolled at the School.***

***\*Definition of “Child of the family” will follow EA guidance - The phrase “child of the family” is a well-established concept of family law. To provide a definition from Article 2(2) of the Domestic Proceedings (NI) Order 1980: “child of the family” in relation to the parties to a marriage or parties living together in the same household means:***

- a child of both of them; and***
- any other child who has been treated by both of those parties as a “child of their family”.***

***EA has been advised that this definition of “child of the family” covers:***

- a child born to a married couple;***
- a child born to a co-habiting couple;***
- a child of either of those people by a previous marriage or relationship;***

- ***a child living with same sex partners whether there is a civil partnership under the Civil Partnership Act 2004 or not;***
- ***an adopted or fostered child;***
- ***a situation where for example an orphaned cousin is being brought up with a family.***  
***The child should be a child of the family as at the date of application since these complex living arrangements may change rapidly.***

3.6 Children who are the eldest child or only child of the family\* who were registered for the PPTC Entrance Assessments in January 2021 at Rainey Endowed School or any other PPTC Centre;

***Evidence:***

***“Eldest child or only child” – Parents are requested to upload a letter from one of the following listed persons stating that their child is the eldest child or only child. EA guidance - Verifying documents which may be used to verify eldest child or sibling relationships might be: A letter from a member of the Clergy, Solicitor, or Public Servant such as a Health or Education professional directly involved with the family.***

3.7 Children who are enrolled in one of the contributing Primary Schools listed at **Section 5** below.

***Evidence:***

***Parents are requested to highlight the primary school currently attended on the online application form, therefore they do not need to provide any evidence.***

3.8 If children are still tied after the application of Admissions Criteria 3.1 – 3.7 above, then priority will be determined amongst them by a method of computerised random selection. Each child to be considered at this stage will be allocated a random number electronically generated within ‘Microsoft Excel’; the children will then be ranked in order of the random number, with higher numbers having preference.

**When considering which applicants should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the Online Transfer Application. It is the sole responsibility of parents/guardians to ensure that all information relevant to the Admissions Criteria of the School is included in the relevant section on the Online Transfer Application and/or is attached to the Online Transfer Application at the time of submission to the School for admission.**