



RAINEY ENDOWED SCHOOL

Learning Support Assistant



Principal's Message



Thank you for your interest in being our next Learning Support Assistant

Rainey Endowed is a wonderful school where our pupils are not only academically successful but develop individually as successful learners, confident individuals and responsible citizens.

Our academic outcomes place us frequently in the top 10 Northern Ireland Grammar and top 50 UK state schools. However, our school is much more than just about results.

Relationships between staff and pupils and parents are excellent. Our staff work extremely hard to deliver wrap around pastoral care and outstanding teaching and learning; it is this commitment to pastoral and academic fusion that defines what we are: a school committed to excellence where our pupils are at the centre of everything that we do, and who are encouraged to be the best version of themselves and succeed.

We aim to equip our young people with life skills and key values of compassion, resilience, responsibility and respect, ensuring that they enjoy a positive and enriching school experience that prepares them for happy and successful lives at school and in their future career.

In keeping with our founder, Hugh Rainey's vision, we are proud of our pupils. Pupils are encouraged to participate in a wide range of extra-curricular activities including choir, orchestra, hockey, rugby, football, swimming, golf, athletics, netball and gymnastics. This is strengthened further by a wide offering of lunchtime clubs for pupils to participate in: chess, debating, craft, cookery to name but a few. Rainey Endowed School is diverse, well balanced and a genuinely nice place to work. However, we are ambitious and are dedicated to continuous improvement to maintain the highest standards for the benefit of our entire school community. Above all, Rainey Endowed School is a caring school: we care for our pupils, for one another, for our school and community. We encourage pupil leadership, whether it be as a member of the Pupil Leadership Team, as a well-being or autism ambassador, or as a subject mentor.

We are proud of all that we do but know that we can still get better, by encouraging each other to be first class versions of ourselves and succeed.

I look forward to meeting you!

Best regards,

A handwritten signature in black ink, appearing to read 'D M McCullough'.

Mr D M McCullough
Principal

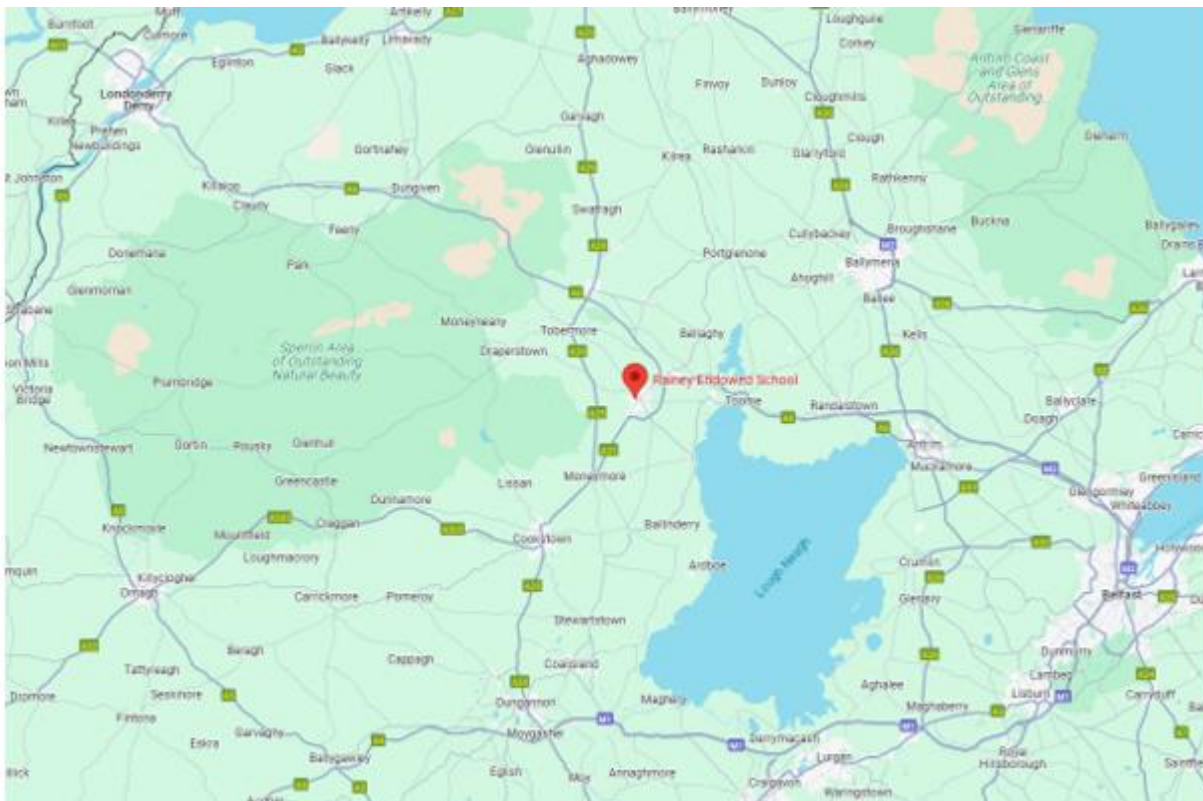
Benefits of Working at Rainey Endowed School

The opportunity to:

- Work in a high performing school that is extremely well regarded for all of its positive work within the wider community and beyond
- Teach respectful, bright and positive pupils with supportive parents
- Shape and contribute to a forward thinking supportive and motivated community
- Be involved in the wide-ranging extra-curricular activities, enrichment and pupil leadership programmes.

Benefits include:

- Comprehensive induction programme and continued professional development opportunities
- An excellent working environment with a staff laptop and dedicated IT support and training.
- Medical/healthcare package
- Well-being activities
- Access to a private and confidential staff counselling service
- Active staffing committee
- Membership of staff fitness centre
- Career progression opportunities



POST TITLE: LEARNING SUPPORT ASSISTANT

CONTRACT TYPE: Fixed Term- until end June 2027

CONTRACT DURATION: 2026/27 School Year.

STATUS: up to 27.5 hours per week. Fewer hours may be available.

GRADE SCALE: NJC POINT 11-14 £14.99 - £15.73 (pro rata based on weeks and hours worked).

INTERVIEW DATE: Interviews planned for Thursday 4th June 2026

RESPONSIBLE TO: Learning Support Corodinator

JOB DESCRIPTION:

A. Supporting the Pupils

1. Drawing on knowledge of various forms of special needs, to develop an understanding of the specific needs of the pupils concerned.
2. Taking into account the special needs involved, to aid the pupils to learn as effectively as possible both in group situations and on his/her own by, for example:
 - clarifying and explaining instructions;
 - ensuring pupils are able to use equipment and materials provided;
 - motivating and encouraging pupils as required;
 - assisting in areas requiring reinforcement or development e.g. language, behaviour, reading, spelling handwriting/presentation etc;
 - helping pupils to concentrate on and finish work set;
 - meeting physical needs as required whilst encouraging independence;
 - promoting the independence of the child to enhance learning;
 - liaising with class teacher devising complementary learning activities.
3. To establish a supportive relationship with the pupils concerned.
4. To encourage acceptance and integration of the pupils with special needs.
5. To develop methods of promoting/reinforcing the pupils' self-worth.
6. Attending to the personal needs of the pupils e.g. toilet management.

B. Supporting the Teacher

1. To assist with class teacher (and other professionals as appropriate), in the development of a suitable programme of support for the pupils with special needs.
2. In conjunction with the class teacher and/or other professionals to develop a system of recording the pupils' progress.
3. To contribute to the maintenance of the pupils' progress records.
4. To participate in the evaluation of the support programme.
5. To provide regular feedback about the pupils to the teacher.

C. Supporting the School

1. Where appropriate, to develop a relationship to foster links between home and school.
2. To liaise, advise and consult with other members of the team supporting the pupils when asked to do so.
3. To contribute to reviews of the pupils' progress.
4. To attend relevant in-service training.
5. To be aware of school policies, procedures and of confidential issues linked to home/pupil/teacher/school work and to keep confidences appropriately.

Any other tasks as directed by the Principal which suit the needs of the school.

PERSONAL SPECIFICATION

Personal Qualities

High motivation

Prepared to be committed to the ethos and values of Rainey Endowed School

Confidentiality is of utmost importance

A caring and sensitive nature

A reasonable level of physical fitness

Skills

Ability to communicate effectively orally and in writing

Organisation and planning

Ability to use Information Technology effectively

Interpersonal skills required to form and maintain effective working relationships with the staff, pupils and parents of the pupil

Ability to work under own initiative and to see any work set through to completion

The ability to work in harmony with other members of staff

Essential Criteria

- 5 GCSE/O Levels or equivalent at Grades A*-C (including English and Mathematics) or equivalent
- A willingness to complete a Level 3 Diploma in Specialist Support for Teaching & Learning in Schools (or equivalent)

Desirable Criteria

- An approved Child Care qualification
- Two years' relevant paid experience working with a pupil with Special Educational Needs
- Paid experience of working with children/vulnerable adults

Posts involving work in educational institutions are subject to the provisions of the Protection of Children and Vulnerable Adults (NI) Order 2003.

Please note that the Board of Governors of Rainey Endowed School reserve the right to enhance any or all of the essential or desirable criteria; and/or apply any or all of the desirable criteria; and/or not appoint to the post.

The successful applicant will be asked to provide £32 for the Enhanced Access NI Check to be carried out prior to taking up the post.

*Applications must be received by the school no later than **10:00 am** on **Friday 29th May 2026***

Please note it is anticipated to hold interviews Thursday 4th June 2026

How to Apply:

To apply for the position please submit a completed application form, which can be found on our website using the link below:

<https://raineyendowed.com/job-vacancies/>